**MEETING AGENDA**

**HAURAKI SCHOOL BOARD**

**Date:** Monday 17 February 2025

**Time:** 6:00pm

**WELCOME**

1. Present/Quorum (4)
2. Apologies
3. Welcome

*Ko ngā pae tawhiti whāta kia tata, ko ngā pae tata, whakamaua kia tina*

*The potential for tomorrow depends on what we do today*

**HOUSEKEEPING**

1. Election of Officers
2. Code of Conduct – *confirm that all Board members read and understood, declared any conflicts of interest and signed declaration*
3. Confirm that all Board Members meet eligibility criteria under Children’s Act Schedule 2 offences <https://www.legislation.govt.nz/act/public/2014/0040/latest/DLM5501909.html>
4. Confirm that all Board Members read and understood obligations under Finance and EOTC policies
5. Schedule of Delegations

**REVIEW AND/OR RATIFY ITEMS**

1. Previous Minutes:

* Move that the minutes of the 2 December 2024 meeting be accepted as a true and correct record
* Matters arising

1. Annual Plan

* Sign off 2025 Annual Plan
* Confirm that students will receive 10 hours structured literacy and an average of 5 hours structured math.
* Confirm strategic planning aligned to attendance goals – daily reporting, 80% of students attending more than 90% of the time by 2030.

1. Budget

* Sign off 2025 Annual Budget

**REPORTS**

1. Treasurer’s Report
2. Principal’s Report l

**POLICY**

1. Property Management

**HEALTH & SAFETY**

1. All About People to present to the Board
2. Board to consider if there have been any accidents or near misses since the last meeting.
3. Board to consider if any emerging or identified hazards need to be added to the Risk Register

**GENERAL BUSINESS**

1. Teacher only days and closing the school for instruction: [New closing for instruction settings - Ministry of Education](https://www.education.govt.nz/news/new-closing-instruction-settings)

* Minister has granted schools 4 half-days for curriculum-related purposes. These half-days don’t need to be made up.
* Boards can also close their school for an additional four half-days per year (that will need to be made up) for purposes to be determined by the board based on the Ministry’s criteria for closing.
* All decisions around closing for instruction must be shared with the community at least 6 weeks before the closure

1. Meeting dates for the year
2. Camp approval for 2026
3. Ngati Whatua update – arrange a meeting to discuss development, possible Ministry involvement

**CORRESPONDENCE**

1. Board newsletter